

APPENDIX

Table 1: Training activities

No.	Description			Target Group		Focus Area	SEAMEO Priority Area(s)	Notes
	Title	Tentative Date	Venue	Brief Description	Quantity (participants)			
1.	Training programme: <i>English for the IELTS</i>	July 2016	SEAMEO CELLL, Vietnam	English language learners in general	20 learners x 5 classes (within one fiscal year)	English for development	- Promoting Technical and Vocational Education and Training (4)	Ongoing
2.	Workshop: <i>Email Writing for Office Work</i>	October 2016	SEAMEO CELLL	Interested public	30	Office skills	- Promoting Technical and Vocational Education and Training (4)	
3.	Workshop: The Japanese Community Centre: Why and how it functions effectively	March 2017	SEAMEO CELLL, Vietnam	CLC managerial officials, and researchers from ASEAN countries	50	Community learning centre development	- Addressing Barriers to Inclusion (2) - Promoting Technical and Vocational Education and	

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							Training (4)	
4.	SEAMEO CELL-SEAMEO BIOTROP workshop: <i>Growing your own vegetables</i>	May 2017	SEAMEO CELL, Vietnam	CLC teachers from Vietnam, Lao PDR, Cambodia, and Thailand	50	Education for sustainability	Promoting Technical and Vocational Education and Training (4)	

Table 2: Research Activities

No.	Description			Target Group		Focus Area	SEAMEO Priority Area(s)	Notes
	Title	Tentative date	Venue	Brief Description	Quantity (participants)			
1.	The Japanese Community Centre: Why and how it functions effectively	November 2016-February 2017	Japan	<p>The study, funded by the University of Tsukuba, aims to explore aspects of the Japanese community centre and answer three questions:</p> <p>Why does it attract participation of the public?</p> <p>How can it sufficiently and appropriately cater for the local needs?</p>	2	Community learning centre development	<p>- Addressing Barriers to Inclusion (2)</p> <p>- Promoting Technical and Vocational Education and Training (4)</p>	

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	Title	Tentative date	Venue	Brief Description	Quantity (participants)			
				What management mechanism facilitates this successful operation?				
2.	Developing an ASEAN Lifelong Learning Agenda (See Table 3 below)							

Table 3: Project “Towards an ASEAN Lifelong Learning Agenda”

No.	Description			Target Group		Focus Area	SEAMEO Priority Area	Notes
	Title	Tentative Date	Venue	Brief Description	Quantity (participants)			
1.	Developing an ASEAN Lifelong Learning Agenda	2016-17	ASEAN countries	The project was proposed by SEAMEO CELLL, and approved by UIL to be implemented in ASEAN countries with an aim to promote mutual learning and exchange of information on successful policies and practices of lifelong learning in the region	11 AMS	Lifelong learning: national best practices, dissemination of best practices in the region, policy recommendation at ministerial level	- Addressing Barriers to Inclusion (2) - Promoting Technical and Vocational Education and Training (4)	Ongoing
2.	Expert meeting “ASEAN national lifelong learning best practices and	October 2016	SEAMEO CELLL, Vietnam	The meeting is organised as part of the project <i>Towards an ASEAN Lifelong Learning</i>	25	Best practices and policies in lifelong learning in ASEAN	- Addressing Barriers to Inclusion (2) - Promoting	

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	<i>policies review"</i>			Agenda with an aim to share and review best practices and underlying policies in ASEAN Member States		countries	Technical and Vocational Education and Training (4)	
3.	National reports	September 2016	Participating countries	The reports present and promote mutual learning and exchange of information on successful policies and practices of lifelong learning in SEAMEO countries	11 AMS	Lifelong learning innovative practices and policies		
4.	LLL online portal	September 2016 onward		A portal that serves as a hub for the region's lifelong learning policy information exchanges and lifelong learning		Lifelong learning innovative practices and policies		

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	Title	Tentative Date	Venue	Brief Description	Quantity (participants)			
				best practices dissemination				
5.	Publication	March 2017	Vietnam	The proceedings of the expert meeting The national report and synthesis report				
6.	Workshop: Project Monitoring Tools and Techniques	October 2016	SEAMEO CELL, Vietnam	SEAMEO CELL staff and interested public	10	Project management		

Table 4: Other Activities

No.	Description			Target Group		Focus Area	SEAMEO Priority Area	Notes
	Title	Tentative Date	Venue	Brief Description	Quantity (participants)			
1.	Translating PRIA soft skills training material “ <i>Using Soft Skills in Non-formal Education</i> ”+ advocating the pilot use of the manual in SEAMEO Member Countries	August 2016	SEAMEO CELLL	Trainers and facilitators who are engaged in non-formal education sector in Vietnam	N/A	Participatory Training and Adult Learning Team and Team Building Leadership Development Communication in Organization	- Addressing Barriers to Inclusion (2) - Promoting Technical and Vocational Education and Training (4) - Revitalising Teacher Education (5)	
2.	Community Learning Centres Management and Development in the Lower Mekong Subregion: Issues and Lesson learned	February 2017	To be decided	CLC officials, teachers and researchers from Vietnam and 4 other countries in the Lower Mekong Subregion (Cambodia, Laos, Myanmar and	25		- Addressing Barriers to Inclusion - Promoting Technical and Vocational Education and	Initial ideas have been drafted. Further arrangements with SEAMES are needed

No.	Description			Target Group		Focus Area	SEAMEO Priority Area	Notes
	Title	Tentative Date	Venue	Brief Description	Quantity (participants)			
				Thailand)			Training	
3.	Seven publications	2016-2017	Ho Chi Minh City, Vietnam	Four quarterly newsletter issues, two proceedings, one training manual translated into Vietnamese by SEAMEO CELLL	N/A	Various areas of lifelong learning		
4.	Co-hosting ASEM LLL Hub workshop " <i>Lifelong Learning and Resilience in Disaster Management: Asian and European Perspectives</i> "	November 2016	Ho Chi Minh City, Vietnam	Five themes are included: <ol style="list-style-type: none"> 1. Risk identification 2. Risk reduction 3. Preparedness 4. Financial protection 5. Resilient recovery 	100	Disaster management and emergency response	- Ensuring Resiliency in the Face of Emergencies (3)	