



## SEAQIL REGRANTS 2016

### **GUIDELINES FOR PROPOSAL SUBMISSION**

#### **A. Grant Framework**

Public Notification Period	<ol style="list-style-type: none"><li>1. Application submission: April 30, 2016</li><li>2. Grantees announcement: May 16, 2016</li><li>3. Progress report submission: 2<sup>nd</sup>* week of September 2016</li><li>4. Final report submission: November 30, 2016</li></ol> <p><i>*exact dates will be confirmed.</i></p>
Amount of Grants per Project	<p>SEAQIL REGRANTS 2016 is allocated for 45 proposals for three different groups as follows.</p> <ol style="list-style-type: none"><li>a. Teachers @ IDR5,000,000.00 (US\$400.00)*</li><li>b. Education personnel and language trainers @ IDR10,000,000.00 (US\$800.00)</li><li>c. Lecturers and researchers at Universities/institutions/organisations @ IDR30,000,000.00 (US\$2,400.00)</li></ol> <p>Note: *based on SEAMEO Rate of Exchange IDR12,500.00 per US\$1.00</p>
Period of Grants	May to November 2016.
Selection of Grants	Experts are invited to review the proposals by focusing on professional history, introduction, theoretical framework, methodology, references, dissemination plan, timeline, budget and language use.
Presentation of Grantees' Research Reports	The Grantees will be invited to present the research results at the Eighth Annual International Symposium of Foreign Language Learning (the 8 <sup>th</sup> AISOFOLL) held by SEAMEO QITEP in Language in 2017.

#### **B. Eligibility of Applicants**

1. SEAQIL REGRANTS 2016 are open for all language educators at all levels in SEAMEO Member Countries. The scope of the research focuses on foreign language teaching

and learning, namely Arabic, Chinese/Mandarin, English, French, German, Japanese and Indonesian Language for Foreign Learners.

2. Applicants must submit an application, consisting of the application form and proposal, before the appropriate grants application deadline on paper or digital format to the committee at: **seaqilregrants@gmail.com**
3. Applicants can be individuals or a team of no more than three persons.
4. A proposal submitted by a researcher from a university/ institution/organization may include primary or secondary school teachers as members of the team.
5. An applicant can send a maximum of three (3) proposals.
6. Applicants must agree to the terms and conditions of the scheme, which will be outlined in detail in a letter of acceptance sent to successful applicants.

### **C. Format of Research Proposal**

In an effort to assist the author in preparing and formatting the paper, these instructions present the specifications for formatting the elements of the research proposal.

The Research Proposal should include the following format.

1. Cover;
2. Approval page (which include supervisor's or head of department's declaration and duly signed);
3. Letter of statement mentioning the originality of the proposal;
4. Professional history (research experience, publications, participation in seminars or conferences);
5. Body of proposal:

- **Quantitative Research**

Chapter I	Introduction
	A. Background
	B. Purposes of the Study
	C. Research Questions
	D. Hypothesis
	E. Significances of the Study
	F. Scope of the Study
	G. Definition of Operational Variable
Chapter II	Theoretical Review
	A. Theoretical Review
	B. Previous Related Research
Chapter III	Research Methodology
	A. Research Design and Method
	B. Research Setting and Participants
	C. Data Collection
	D. Data Analysis

- **Qualitative Research/Classroom Action Research (CAR)**

Chapter I	Introduction
	A. Background
	B. Purpose of the Study
	C. Research Question (s)
	D. Significance of the Study
	E. Scope of the Study
	F. Definitions of Variables
Chapter II	Theoretical review
	A. Theoretical Review
	B. Review of Related Research
Chapter III	Research Methodology
	A. Research Design and Method
	B. Research Setting and Participants
	C. Data Collection
	D. Data Analysis

6. The dissemination plan of the findings of the study should be included (findings could be disseminated by writing and submitting a paper to a journal or online media, sharing with colleagues in a discussion forum of, attending a conference, etc.);
7. Timeline (research schedule for 6 months);
8. Proposed budget scheme (the research scheme of budget based on SEAMEO QITEP in Language budget in the fiscal year 2016);
9. Current References:
  - the last 10 years with the exception of grand theories
  - APA style

Research proposals should comply with the following requirements:

1. Length of proposal 15 – 20 pages with the body of proposal consisting of no fewer than 10 pages.
2. The Proposal should use A4 size paper; 12 fonts size; in Times New Roman; double-spaced; 2,54 cm margins on the top, bottom, left and right of every page; and in the form of MS Word (.doc).

#### **D. Contact Persons**

Should you need more information on SEAQIL REGRANTS 2016, please contact Mr. Rahadian Adetya or Ms. Estiningsih Suprandini on **+62 21 78884106** or email: **seaqilregrants@gmail.com**